

# GDPR – Privacy Notice



## Short Privacy Notice

The council's Cultural Creative Partnership team collects and processes your personal data to provide an art and cultural service, including museums, galleries and encouraging community engagement and learning.

We will process your personal data in accordance with the Data Protection Act and other relevant legislation, and will not disclose your data to any other third party, unless allowed or required to do so under the Data Protection Act. For further details about the processing of your personal data please see the Full Privacy Notice available here.

This Privacy Notice tells you what to expect when North Lincolnshire Council (NLC) collects and uses your personal data in accordance with the General Data Protection Regulation.

<b>Data Controller</b>	North Lincolnshire Council
<b>Contact details</b>	20-21 Visual Arts Centre Church Square Scunthorpe DN15 6TA <a href="http://www.2021visualartscentre.co.uk/">http://www.2021visualartscentre.co.uk/</a> 01724 297070
<b>Purpose for processing your personal data</b>	To market, promote, and evaluate events and activities organised through the service and to map the progression and analyse the success of workshops and attendance at sites.
<b>Will we use your personal information for other purposes?</b>	We will not process your personal data for any other purpose than that for which it was collected, without first providing you with information on that other purpose and seeking your consent if applicable; except where we are required to disclose your personal data in accordance with legislation for example in relation to the prevention and detection of crime, counter terrorism, safeguarding, legal proceedings or to protect the interests of you or another.
<b>The organisations acting on our behalf to process your personal data</b>	Commissioned consultants during data evaluation exercises

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<p><b>The fair and lawful basis for processing your personal data</b></p>	<p><b>Processing basis 1:</b> the data subject has given consent to the processing of personal data for one or more specific purposes</p> <p><b>Processing basis 2:</b> Processing of personal data is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract (Article 6 1 b re contract with individuals who approach the council to express in support, advice and/or guidance.)</p> <p>Special categories of personal data processed on the basis of explicit consent for one or more specific purpose(s) (Article 9 2 g)</p>
<p><b>Are you required to provide the Council with your personal data?</b></p>	<p>Should you supply incorrect or incomplete information, this may negatively impact the assessment and evaluation of service provision. We would be unable to keep you updated about activities you have expressed an interest in.</p>
<p><b>Does the processing involve automated decision making, including profiling</b></p>	<p>No</p>
<p><b>Can you withdraw your consent for processing?</b></p>	<p>Yes</p>
<p><b>Who we will share your personal data with</b></p>	<ol style="list-style-type: none"> <li>1. Data Subject and their nominated representative;</li> <li>2. Artists / Commissioned services</li> <li>3. Professional Bodies – Arts Council England, Audience Agency, SMG,</li> <li>4. Law enforcement agencies and bodies;</li> <li>5. Legal representatives;</li> <li>6. Partner organisations; other LEA's</li> <li>7. Service providers;</li> </ol>
<p><b>Will we transfer your personal data to a third country?</b></p>	<p>Personal data and the special categories of personal data is not routinely disclosed or transferred to recipients outside of the UK</p>
<p><b>How long we will retain your personal data for</b></p>	<p><i>CCTV</i>            RRS 03-04-13: Release of CCTV evidence – 6 years from records created            RRS 03-04-15: CCTV recordings – 27 days</p>

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	<p><i>Contract Information</i> Files in relation to the Regional Development Fund – 25 years Files in relation to The Arts Council – 5 years</p> <p><i>Permanent:</i> Records of historical value – 20 years after their creation they are transferred to permanent preservation</p>
<b>What are your rights in relation to your personal data?</b>	<p>You have the right to access the personal data we hold about you; to request we rectify or erase your personal data; to object to or restrict processing in certain circumstances; and a right of data portability in certain circumstances.</p> <p>More information on your rights can be found on our website: <a href="http://www.northlincs.gov.uk/your-council/information-and-performance/information-governance/dataprotection/">http://www.northlincs.gov.uk/your-council/information-and-performance/information-governance/dataprotection/</a></p>
<b>Who can you complain to?</b>	<p>If you are dissatisfied with how we have processed your personal data you can contact the Data Protection Officer to request an internal review.</p> <p>If you are dissatisfied with the outcome of the internal review, they have the right to appeal directly to the Information Commissioner for an independent review. <a href="https://ico.org.uk/concerns/">https://ico.org.uk/concerns/</a></p>
<b>Contact details for our Data Protection Office</b>	<p>North Lincolnshire Council – Phillipa Thornley Email: <a href="mailto:InfoRequest@northlincs.gov.uk">InfoRequest@northlincs.gov.uk</a> Telephone: 01724 297000 Postal: North Lincolnshire Council, Station Road, Hewson House, Brigg, North Lincolnshire, DN20 8XB</p>